



Northeast Minneapolis Farmers Market Assistant

The Northeast Farmers Market is looking for a part-time Market Assistant. This role is a fun, interactive, and customer-facing position. We are seeking candidates with the ability to be flexible and accommodating while anticipating the needs of the vendors, customers, and Market Manager. No two days are the same at the market, and we like to see challenges met with eagerness and optimism. This position works in tandem with the EBT Coordinator during Market hours and reports to the Market Manager.

Job Responsibilities

- Set up market including tents, tables, chairs, etc.
- Place all signage in assigned areas.
- Put up a fence around the market to create one entrance/exit.
- Set up and maintain hand-washing/sanitizer stations.
- Place all garbage/composting/recycle bins in assigned areas.
- Direct traffic at compost/recycle/trash site as needed.
- Count customers.
- Operate EBT machine & assist EBT Coordinator with vendor communications.
- Assist customers with credit card transactions.
- Assist with market tear down at end of the day.
- Organize the storage shed in order for market operations to be accomplished in a timely manner.

Job Requirements

- Must be age 18 years or older
- Must be able to lift up to 50 pounds
- Must be available every Saturday, May 14 - October 15, 2022 from 7:30 a.m. - 2:00 p.m. unless negotiated with Market Manager at least 1 week prior to absence.

Job Skills

- Organization: The ability to remain focused and attentive to the task at hand, and the willingness to delegate tasks when necessary to keep the Market running smoothly.
- Impeccable Customer Service Skills: You will interact with customers and vendors every workday and assist them with various needs and questions. All issues must be addressed in a professional, courteous manner.
- Focus and Initiative: Provide attentive service to customers, vendors and volunteers. During slow periods, be resourceful and find ways to assist and support.

Preferred Interests:

- Agriculture
- Zero Waste
- Event planning
- Photography
- Social media
- Blogging

Market Assistant Salary:

- Hourly wage: \$15.00

How to apply: Email Market Manager Sarah Knoss at: sarah@northeastmarket.org with resume and two references. Thank you.

We have taken measures to keep people and foods safe during the pandemic. Our Market is held outside - in the fresh air, the aisles are wide, and there is plenty of space. Masks are encouraged; we have hand washing and sanitizing stations, and masks available upon request.